

(Revised in the FY 2009)

## **APPLICATION FORM**

### **GRANT ASSISTANCE FOR GRASSROOTS HUMAN SECURITY PROJECTS (GGP) BY THE GOVERNMENT OF JAPAN**

#### **I. APPLICANT**

1-1. Organization

(1) Name

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(2) Address

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(3) Phone Number

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(4) Fax Number

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1-2. Responsible Individual of the Project

(1) Name

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(2) Position

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(3) Phone Number

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(4) E-Mail Address

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1-3. The Nature of your Organization (e.g., Local Government, Hospital/Other Medical Institute, School/Research Institute, NGO...)

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1-4. Year of Establishment

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1-5. Purpose of Establishment

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1-6. Number of Staff and Breakdown

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1-7. Main Activities

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1-8. Budget Size and Sources of Income/Funding

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1-9. Has your organization received any financial/technical assistance from foreign governments, international organizations or NGOs? (If yes, please describe details of the assistance.)

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## **II. PROJECT SUMMARY**

**(Summarize the gist of the proposed project here, and describe the full details of your Project Proposal on pages 5-7.)**

2-1. Title of the Project

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2-2. Project Site (including the distance from the nearest well-known city/town)

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2-3. Objectives of the Project

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2-4. Outline of the Project

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2-5. If the project recipient is different from the project applicant, please provide information on the recipient

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2-6. Estimated population that would be benefited by the project

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2-7. Expected Effects of the Project (Please describe the relations between the project and the objectives, and how the project would contribute to the accomplishment of the objectives.)

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2-8. Estimated Cost of the Entire Project

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2-9. Funding for which you request assistance from the Japanese Government.

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2-10. If you are applying GGP for a part of the project, how will you finance the other costs?

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2-11. Duration of the Project

From \_\_\_\_\_ To \_\_\_\_\_  
(month, year) (month, year)

Please attach the following documents to this form (if they are not available, please provide the equivalent information):

1. Project Proposal (Attached on pages 5-7)
2. Design Specification of the Project
3. Map(s) showing the project site(s)
4. Documents or booklets introducing the Applicant (if any)

I, the undersigned, hereby declare that the statement given in this Application Form is true and correct, and, when necessary, I will provide more information as requested by the Consulate General of Japan. I further understand this is only an application, and I will have no objections if it is declined as a result of an evaluation.

Date \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_

Signature \_\_\_\_\_

## **PROJECT PROPOSAL**

Describe the project proposal with as much detail as possible on the following points, including necessary figures and statistics, documents, brochures and pictures to justify the project proposal.

### **1. The Current Situation:**

Describe in detail the concrete difficulties and needs the applicant is faced with, together with figures and statistics to support your case.

## **2. Project Outline Details:**

Describe the detailed contents of the project and how the project is expected to solve the difficulties mentioned above. Explain the breakdown of cost estimate and reasons why the applicant or local government is unable to bear the cost. Introduce the applicant itself in detail in relation to its capacity to carry out the project. Also describe what maintenance scheme will be conducted after the project is completed.

### **3. Expected Effects and Beneficiaries:**

Describe the concrete intended effect, direct or indirect, such as the number of beneficiaries, the magnitude of improvement of living standards, and so on. Include, as many as possible, expected quantitative indicators which could explain improvements compared with the current situation. If the project could produce any additional effects in an indirect manner, explain them in details.